PROPOSED FEES FOR ADDITIONAL LICENSING SCHEME

This form explains the fee structure for making a licence application under the proposed additional scheme and will guide you through calculating the fee you should enclose with your application. An application will not be valid unless it is accompanied by the appropriate fee.

Fees are calculated by combining two elements: the number of units of accommodation and the carrying out of a Fit and Proper Person check.

Properties up to two units per building attract a standard fee of £395.40 and an additional charge is made for additional units at the rate of £41.60 per unit.

Each person involved with the management of the property, will require only one Fit and Proper Person check, so if you are licensing more than one property you only need to pay the £34.70 fee on the initial property.

First 2 units of accommodation   =   £395.40 =   (A)

Fit and Proper Person Check = £34.70   =   (B)

Or Ref No:  

No of additional units of accommodation  x  £41.60 =   (C)

No of additional Fit and Proper Person checks  x  £34.70 =   (D)

Reduction for whole buildings fully accredited with North Somerset Council on or before 1st February 2013 LESS 50%   (E)

Membership Number

Additional charge per building for failure to licence by enactment date £200 (covers extra costs associated with council ‘finding the HMO’)   (F)

TOTAL FEE PAYABLE