Year 12 Admissions Policy 2015-16

Nailsea School
(Statutory Policy)

Policy Adoption Date: December 2013

Next review date: December 2014

<table>
<thead>
<tr>
<th>Responsibility for Policy</th>
<th>Name</th>
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<tbody>
<tr>
<td>Headteacher</td>
<td>Christopher Wade</td>
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<td>Education Committee Chair</td>
<td>David Ray</td>
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</tbody>
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Year 12 Admissions Policy

1. **Rationale:**
   1.1. The school requires an admissions policy for 16+ students in order to avoid a situation whereby it cannot provide accommodation or curriculum for all of the students who are eligible for spaces.

2. **Purpose:**
   2.1. to provide criteria for prioritising places for students who have applied for the sixth form at Nailsea School, in the event of oversubscription for places.
   2.2. to provide guidelines as to the appropriate entry requirements for different levels/types of qualification
   2.3. to provide guidelines as to the process and procedures for application.

3. **Guidelines:**
   3.1. Nailsea Sixth Form offers a range of courses to levels 2 and 3 within the National Qualification Framework (NQF). GCE AS/A2 courses and BTEC Nationals comprise the courses to level 3; BTEC First Diplomas and GCSE retakes comprise the level 2 courses, subject to student demand.

   3.2. The maximum number in Year 12 is 200. The Admission Number is 20 for students from other schools. There may be a limit to the number of places available on particular courses, subject to the availability of specialist teaching and accommodation.

   3.3. **Entry Requirements:**
   3.3.1. To study courses to level 3 students should have gained at least 5 GCSE (or equivalent) passes at grade C or above. In addition, individual AS courses may have subject-specific GCSE grade requirements for entry, as stated in the subject outline pages of the Sixth Form prospectus.

   3.3.2. For courses leading to level 2 qualifications students should have attained at least three GCSE (or equivalent) passes at grade D or higher.

   3.3.3. In the event of the Sixth Form or particular courses being under-subscribed these requirements might be reduced, though they are set in the light of experience as a guide to the prior attainment needed for likely success in post-16 courses.

3.4. **Application:**
   3.4.1. The Sixth Form prospectus will be available in Term 2 of the academic year prior to starting. They are available to all students in academic year 11 of Nailsea School. The prospectus and application forms are also available to students of other schools on request.

   3.4.2. All prospective Year 12 students are encouraged to attend our Sixth Form Open Evening

   3.4.3. The closing date for the first round of applications will be set annually and published in the school calendar. Applications made after the published date
will be considered though the choice of courses and subject combinations may be restricted, depending upon demand.

3.4.4. Students from other schools are welcomed into Nailsea Sixth Form; entry requirements are the same as for those applying from Nailsea School Year 11.

3.4.5. Application may be made at any time, even after the start of the academic year in question, though applications made later than Christmas are not likely to be accepted, due to the amount of study already undertaken and its impact upon likely success.

3.5. Over-subscription:

3.5.1. In the event of applications which meet the entry requirements exceeding capacity (i.e. the overall maximum number for Year 12 entry) the following criteria will be used to grant admission:

3.5.1.1. Children in Care or children who were previously in Care but immediately after being in Care became subject to an adoption, residence, or special guardianship order

3.5.1.2. Students with a sibling already attending Nailsea School will be admitted next.

3.5.1.3. Students living closest to the school, distances being measured in a direct line between the address points of the child’s home and the main school entrance indicated on North Somerset Council’s computerised system, will be admitted next.

3.5.1.4. In the event of the number of students meeting these criteria exceeding the maximum admission number, names of such students will be drawn at random, as in a lottery.

3.5.2. No student will be denied a place by a single member of Nailsea School acting alone, but only by a committee of staff or governors, with relevant powers delegated by the full governing body.

3.5.3. If a student is not successful in gaining a place, reasons will be given in writing. Students and parents have the right to appeal to an appeal panel.

4. Reviewing this Policy:

4.1. This policy will be reviewed annually.

4.2. The chair of the governors’ Education committee and Headteacher are responsible for this policy

5. Related documents:

5.1. The Governors’ Handbook 2013

5.2. Nailsea School 16-19 Bursary Policy

6. Procedures:

6.1. The date of the Sixth Form Open Evening is on the school calendar and website and the event is advertised in the local press as well as within Learning Exchange South West literature.

6.2. Application Forms and Sixth Form Prospectus are available on request at reception or on the website