APPENDIX 4.
NORTH SOMERSET –
LICENSED SCHEME
UNDERTAKING OF GOOD PRACTICE

This document is intended to ensure that tenants are aware of their responsibilities relating to waste management, fire safety and anti-social behaviour.

Waste and recycling
- Co-operate with the provisions in place for the storage and collection of recycling and rubbish and, to make sure that it separated correctly.
- Put out recycling and rubbish for collection using the correct containers by 7am on their collection day, or as late as possible after 8pm the previous evening at the front edge of the property.
- Bring containers back in as soon as possible after emptying. Landlords have a duty to inform you when and how recycling and rubbish collections are made. Tenants can be fined for leaving their recycling and rubbish out on the highway at the wrong time or place.

Fire safety
The fire precautions are there for the protection of the occupants of the property and should never be interfered with in any way.
- Never prop open doors or disconnect any door closing mechanism. This is especially important when you go to bed at night.
- Every week – check your smoke alarms are working as they should.
- Never interfere with the fire alarm. If you deliberately prevent the fire alarm from working correctly it may result in eviction by your landlord and/or prosecution by the Council.
If you think that the fire alarm is sounding falsely or not working correctly, contact your landlord about it. Alternatively, contact the Private Sector Housing Team on 01934 426 885.

Always keep the hall, stairs and landings (the escape route) free from obstructions such as bicycles, unwanted furniture etc.

Make sure you are familiar with using the fire blanket and any fire extinguishers in your home. Report any problems to your landlord.

Remember, if a fire has spread because of your interference with the fire escape systems and procedures, you may also face civil proceedings by the landlord to recover costs for any additional damage caused.
NORTH SOMERSET COUNCIL
LICENSED SCHEME TENANT DECLARATION

To be completed at tenancy sign up and return to North Somerset Council’s
Private Sector Housing Team at town Hall, Walliscote Grove Road,
Weston-super-Mare BS23 1UJ

Property address _______________________________________________________

Licence holder/Manager _____________________________________________

I ______________________________________ am an occupier of the
licensed premises specified above.

My occupation of this property commenced on _______ / _______ / _______

I have been informed of my responsibilities in relation to waste management, fire
safety and anti-social behaviour at this property.

I confirm that I will co-operate with the landlord in all of the above and
understand the consequences if I do not.

Signed _____________________________________________________________

Date ________________________________________________________________

I ______________________________________ am the licence holder in
respect of the licensed premises specified above. I confirm that I have explained
to the above occupier their responsibilities in relation to anti-social behaviour,
waste management and fire precautions at this property.

I confirm that I understand the conditions of the licence for this property and my
responsibilities as manager and will adhere to the code of good management
practice.

Signed _____________________________________________________________

Date ________________________________________________________________
RECYCLING & RUBBISH COLLECTIONS

The collection day for: ______________________________
Is ______________________________

Rubbish and recycling is collected weekly.
Garden waste is collected fortnightly.

Enter your postcode at www.n-somerset.gov.uk to find out which week you are on.

Put out your recycling and rubbish for collection by 7am on your collection day, or as late as possible after 8pm the previous evening at the front of edge of your property.

For more details contact the council’s Streets and Open Spaces Team on 01934 888 802
streetsandopenspaces@n-somerset.gov.uk
or visit
https://www.n-somerset.gov.uk/Environment/Recycling+and+waste/

Please note that you can be fined for leaving your recycling and rubbish out at the wrong time or place

Police notice: Lock it or lose it!
Secure all doors and windows when you go out

Please display in the property